



Request for Proposals **For HHIP funding**

INTRODUCTION

Sutter Yuba Homeless Consortium (SYHC) is inviting proposals from qualified private nonprofit or public organizations capable of operating programs that provide services to individuals experiencing homelessness in Yuba and Sutter County under the Homeless Housing Incentive Program (HHIP). This program is issued by the local managed care plans (MCP), Anthem Blue Cross and California Health and Wellness.

To align the needs of HHIP grant funding, SYHC and the counties of Sutter and Yuba have developed a Local Homeless Action Plan (LHAP) to reduce homelessness and its impact on the community. This plan builds upon the Forward Yuba Sutter: Creating Opportunities five-year regional strategic plan and serves as a continuation of its goals. The priorities identified in the plan are being utilized for the allocation of available HHIP funds. In addition to the LHAP, Cal ICH expects agencies to:

1. Strategically pair funds with other local, state, and federal funds to reduce and end homelessness.
2. Demonstrate a commitment to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes for Black, Native/Indigenous, Latinx, Asian, Pacific Islanders and other People of Color who are disproportionately impacted by homelessness.
3. Establish a mechanism for people with lived experience of homelessness to have meaningful and purposeful opportunities to inform and shape all levels of planning and implementation, including through opportunities to hire people with lived experience.

RFP OVERVIEW

Available Funding Categories:

The priorities identified in the plan are being utilized for the allocation of available HHIP funds. Based on the 2023 Sutter & Yuba Local Homeless Action Plan, there are several categories that can be applied for:

HHIP Categories	Amount
1. Street Outreach: The enhancement and expansion of current outreach projects and programs as well as provision of ready-to-eat meals, emergency weather supplies for disaster evacuation, and temporary weather-related sheltering.	\$238,000
2. Homeless Prevention: Prevention and diversion assistance for permanent housing, including rental subsidies, damage arrears, utilities arrears and subsidies, and other related costs.	\$300,000
3. Rapid Rehousing: rental subsidies, utilities subsidies, incentives to landlords such as security deposits and holding fees, and supportive services to provide necessary flexible move-in resources (i.e. furniture)	\$300,000
Total Available	\$838,000

CONTRACT TERM

Jan 1, 2024 to June 30, 2025

SUBMISSION

Prospective applicants must complete and submit a proposal outlining their qualifications.

DEADLINE

Interested parties must submit a proposal by the deadline to be eligible to participate in the process. Late forms will not be accepted. Please note that the submission of an application does not guarantee that a submission will be considered, or that funding will be granted.

Proposals must be emailed before 5:00 pm (PST) on **April 30, 2024** to director@syhomelessconsortium.org. Interested parties will receive a confirmation email following the submission of a proposal. If confirmation of receipt is not received, contact Johnny Burke at the email address listed above.

For questions regarding this opportunity, please email or call Johnny Burke at (530) 632-5761 by **April 22, 2024**.

RFP SCORING EVALUATION CRITERIA

Scoring Criteria	Maximum Points Possible
Section I - Program Design	25
Section II - Experience and Capacity	20
Section III - Past Performance	15
Section IV - Outcomes and Effectiveness	20
Section V - Budget and Cost Efficiency	20
TOTAL POINTS	100

ELIGIBILITY & PROPOSAL REQUIREMENTS

Applicants must complete the attached application, including certifications, narrative (no longer than 5 pages in length), proof of 501 (c)3 status, including EIN # (if applicable), and most recent IRS 990 form.



APPLICATION COVER SHEET

Agency Information

Requesting Agency: _____

Agency Type:

Nonprofit

Unique Entity ID (UEI): _____

Public Agency

Federal Tax ID#: _____

Program Title: _____

Address: _____

Mailing Address (if different than above): _____

Phone: _____

Email: _____

Program Contact Person: _____

Funding Request (Must check applicable boxes, provide funding request for each selected category, and provide TOTAL amount requested)

<input type="checkbox"/> Street Outreach	\$ _____
<input type="checkbox"/> Homeless Prevention	\$ _____
<input type="checkbox"/> Rapid Rehousing	\$ _____
TOTAL FUNDING REQUEST	\$ _____

Certifications

I attest that I am an official officer representing my firm and authorized with signatory authority to present this proposal package.

I hereby certify that all information in this Proposal is correct. I understand that I may need to submit additional documentation or information before any funds are awarded. I realize that the submission of this Proposal does not constitute a contract or assurance of funding between my organization and the Sutter Yuba Homeless Consortium.

Authorized Persons Signature: _____

Date: _____

Authorized Persons Name: _____

Title: _____

Project Narrative

In narrative format not to exceed 5 pages in length, describe the following:

Section I - Program Design:

1. Description of proposed project(s), including the services that will be offered with the funding requested, the service delivery model, and how you will assess eligibility.
2. Description of how the project meets Housing First requirements (see <https://www.hcd.ca.gov/grants-funding/active-funding/docs/housing-first-fact-sheet.pdf> for more information)
3. Description of proposed timeline for implementation
4. Description of how the project will address any disproportionate impacts that homelessness has on communities of color
5. Description of how the project will utilize evidence-based practices

Section II - Experience and Capacity:

1. Description of agency's history of providing proposed services and number of years operating a similar program
2. Description of the agency's operational infrastructure to support the provision of ongoing services ability to demonstrate overall agency capacity

Section III - Past Performance:

1. Provide past performance measures of similar project(s). This includes providing data on the number of clients served, percentage of clients exiting the program to positive housing destinations, and other relevant data that highlight the impact of the proposed program.

Section IV - Outcomes and Effectiveness:

1. List proposed outcomes in the categories below and describe the process used to determine those figures. Describe the tools and processes used to monitor the outcomes and client satisfaction:
 - a. The number of homeless persons served
 - b. The number of homeless households served
 - c. The number of unsheltered homeless persons served, and the length of time spent as homeless before entry into the program or project
 - d. The number of homeless persons exiting the program or project to permanent housing
 - e. The number of persons that return to homelessness after exiting the program or project
2. Description of agency's plan for data collection, analysis, and quality improvement (i.e. client satisfaction surveys) for the proposed project.

Section V - Budget and Cost Efficiency

1. Describe proposed budget, broken down by the following categories:
 - a. Personnel Costs (include position title, salary/benefits, FTE)
 - b. Client Expenses (i.e. deposits, rental assistance, application fees, etc.)
 - c. Capital Improvements
 - d. Operational Costs (i.e. utilities, insurance, supplies, maintenance, equipment, etc)
 - e. Other (Please Specify)
2. Describe plans to leverage other sources of funding for program

OTHER REQUIRED ATTACHMENTS

- IRS form 990
- Proof of 501 (c)3 status (if applicable)